

# **RAISINA BENGALI SCHOOL SOCIETY: MANDIR MARG: N.D. 1**

No. RBSS/G.B./2020-21/13-20

Date: 14.04.2020

**“TOP PRIORITY”**

## **CIRCULAR**

### **SUB.: “Introduction of Online Learning Platform (OLPAT) on DOPLUS App”**

In order to effectively fight the COVID-19 epidemic and consequent prolonged closure of the schools and to minimize the loss of academic activities to the students of both the schools run by the Society, it has been decided to introduce **“ONLINE LEARNING PLATFORM” (OLPAT) through web-based DOPLUS Software/ App**, in addition to the recently launched “OLTAS” Module on our website [www.raisinabengalischool.org](http://www.raisinabengalischool.org).

Guidelines for accessing/using the web-based Dopplus App are given below.

#### **A. For Teachers:**

Step.1: Search and download “Dopplus School ERP” App from GOOGLE play store.  
Step.2: Enter school code in App (**SM0067 for MANDIR MARG & SM0060 for C.R. PARK**), followed by username and password to open Home Page of App. ***The respective HOS will provide the teachers with USERNAME and PASSWORD.***  
Step.3: Upload Assignments and Home-works (Doc./PDF file) through respective links provided on Left Hand panel on Home Page of the App. ***For Assignments, CLASS shall be specified in Class Field and SUBJECT SHALL BE SPECIFIED in Assignment No. Field. For Home-works, CLASS & SUBJECT shall be specified in respective fields.***

The Assignments and Home-works shall be uploaded by scrupulously adhering to the following conditions. ***The materials will also be sent simultaneously to e-mail [rbss1939@gmail.com](mailto:rbss1939@gmail.com) for OLTAS link of website.***

- 1. The contents of all study materials, homework assignments etc. are prepared as per prescribed NCERT/CBSE/DOE curricula/ syllabi.***
- 2. Plagiarism must be avoided and in cases of re-production from other publication/s, due credit shall be mentioned at the bottom of the relevant contents with proper footnotes.***

#### **B. For Students/ Guardians:**

Step.1: Search and download Dopplus School ERP App from GOOGLE play store.  
Step.2: Enter school code in App (**SM0067 for MANDIR MARG & SM0060 for C.R. PARK**), followed by username and password to open Home Page of App. ***The respective school will provide the students with individual USERNAME and PASSWORD via SMS. In case of any problem/s, contact Mr. Sagar Hira – 9013237745 for MANDIR MARG and Mr. Dinesh Bishnoi – 7503445340 for CHITTARANJAN PARK between 9:00 AM and 5:00 PM).***  
Step.3: Download/View Assignments and Home-works through relevant link/s provided on Left Hand panel on Home Page of the App.

In case of any problem/s faced by the teachers, students and guardians while accessing/uploading/downloading on/from the APP, the following persons may be contacted through WhatsApp as per details given below **between 9:00 AM and 6:00 PM on weekdays.**

1. MS. POOJA: Mob. No. 8448549756

2. MR.RAJENDER: Mob. No. 8459134377

All teachers and students shall be encouraged by the respective Head of School to make maximum utilizations of the online learning platform. Accordingly, this Circular shall be brought to the notice of all staff-members by the HOS concerned through e-mail, WhatsApp etc. with the advice for further dissemination of the same amongst the students/ guardians within an individual teacher's contact.

**SECRETARY, GOVERNING BODY**

Copy for information/ follow-up action to (through e-mail/WhatsApp),

1. President/ Vice President, Governing Body for kind information
2. Joint Manager, S.M.C./ Raisina Bengali School, C. R. Park, N.D. 19
3. Heads of Schools/ Mandir Marg & Chittaranjan Park
4. All Staff Members of Mandir Marg & Chittaranjan Park (Through HOS/ Website)
5. Mr. Chinmay Sarkar, J.A./ R.B.S., C. R. PARK for uploading the circular on the website and co-ordinating with DOPLUS Software/ App Vendor to activate OLPAT at the earliest
6. Mr. Dileep Pathak, Representative/ DOPLUS Software/ App. Vendor
7. Mr. Dinesh Bishnoi, I.T. Asstt./ C. R. Park
8. Mr. Sagar Hira, G.B. Office/ Mandir Marg

**SECRETARY, GOVERNING BODY**